



YYJ

VICTORIA
INTERNATIONAL
AIRPORT

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JOB POSTING

Manager, Finance and Accounting

Competition No. #2025-24

Competitive Compensation Package Offered

Victoria International Airport (YYJ) is the 11th busiest airport in Canada and is located on the homelands of the W̱SÁNEĆ People whose historical relationship to the land continues to this day. YYJ has been rated one of the top ten most-loved airports in the world by CNN Travel and has been named one of BC's Top Employers annually since 2020. Winner of the best regional airport in North America award by Airports Council International in 2012, 2014, 2020 and 2024, YYJ provides a safe, secure, sustainable, and efficient airport that creates prosperity for our region by connecting Greater Victoria with the world. Victoria Airport Authority has managed the operations at YYJ on behalf of the surrounding communities since April 1, 1997.

Career Opportunity:

Are you ready to make an impact in a role every day brings something new? The **Victoria Airport Authority (VAA)** is seeking an experienced and strategic **Manager, Finance and Accounting** to help shape the financial future of one of Canada's most admired regional airports.

As a key member of our leadership team, you'll oversee VAA's full financial cycle – including budgeting, forecasting, accounting, financial analysis, internal controls, risk management, banking and treasury, investments, taxation, contracts, financial reporting, and regulatory compliance. You'll play a pivotal role in modernizing financial systems and processes, developing dynamic forecasting models, and delivering timely, accurate financial insights to support strategic and operational decisions.

If you're a collaborative leader with a passion for people, numbers, and making a difference, we invite you to bring your expertise to an organization that values innovation, teamwork, and integrity. Join us at the **Victoria Airport Authority**, where your work helps connect people and possibilities every day.

Requirements:

The ideal candidate will have:

Education & Experience:

- Professional accounting designation (CPA) is required.
- Additional designations such as Chartered Financial Analyst (CFA), Project Management Professional (PMP) or Certified Risk Manager (CRM) would be considered an asset.
- Training in Change Management, Data Governance, Finance Transformation, Lean Six Sigma or other related areas would be considered an asset.

****Recent, related experience must include:***

- A minimum of 5 years of progressively responsible experience in financial management and accounting roles.

- Direct experience leading, managing and executing the full financial cycle, including: planning (budgeting and forecasting), accounting, financial analysis, internal controls, risk management, banking/treasury, investments, taxation, contracts, financial reporting and regulatory compliance.
- Experience in an organization of similar scope, size and complexity is highly preferred; experience within the transportation or aviation sector is a strong asset.
- A track record of fostering a positive, productive and inclusive team culture.
- Supervisory experience within a union environment is strongly preferred.
- Technical experience with Enterprise Resource Planning (ERP) systems as a Subject Matter Expert (SME).
- Additional experience planning and implementing ERP systems or other financial systems is considered an asset.

Preferred Qualifications:

- Experience in an organization of similar scope, size and complexity is highly preferred; experience within the transportation or aviation sector is a strong asset.
- A track record of fostering a positive, productive and inclusive team culture.
- Supervisory experience within a union environment is strongly preferred.
- Technical experience with Enterprise Resource Planning (ERP) systems as a Subject Matter Expert (SME).
- Additional experience planning and implementing ERP systems or other financial systems is considered an asset.
- Must be eligible to work in Canada.
- Must be able to obtain and maintain Enhanced Airport Security Clearance as a condition of employment.
- Must be willing to work outside normal work schedule to meet operational requirements.

Knowledge of:

- Professional accounting standards (e.g. GAAP), policies, procedures and requirements.
- Standards, best practices and legal requirements related to all aspects of financial management including: planning (e.g. budgeting and forecasting), accounting, analysis, controls, banking, investments, taxation, reporting and regulatory compliance in the Province of British Columbia.
- Issues, trends and challenges related to the prudent and effective use of financial resources.
- VAA's operating environment, including relevant federal/provincial legislation, regulations and policies.
- Human resources management.
- M365, Office software and tools.
- Business English.

Skills and abilities:

- Excellent written and verbal communication skills, presentation skills and attention to detail when communicating. Able to communicate complex technical concepts in a manner that can be understood by the audience.
- Leadership skills and the ability to provide inspirational leadership.
- Supervisory skills and the ability to manage performance, provide coaching, motivation and corrective action when necessary.
- Ability to manage multiple priorities and consistently produce results within timelines.
- Analytical, critical thinking, problem solving and judgement skills.
- Conflict management, negotiation and issues management skills.
- Ability to develop and maintain positive working relationships with employees and internal/external contacts.
- Ability to use a variety of information technologies and office and financial software applications.

Required Security Clearance:

- Within six (6) months of hire the successful candidate must obtain and maintain the appropriate level of Airport Security Clearance (RAIC) as a condition of employment**

VAA is part of the federally regulated air transportation sector and employees must abide by any potential future federally mandated health measures (e.g. COVID-19 vaccination/booster shots).

Please refer to the full list of Requirements and Duties as found in the job description on [VAA's website](#).

VAA Values

VAA has an incredibly bright future ahead and its success depends entirely on our team of very talented, dedicated staff. We want to ensure VAA is an environment where our people thrive and is an organization where people are proud to work, where our culture is admired and where career aspirations are fulfilled. At VAA we're proud to be living our Values:

People	We work as a team, supporting and respecting one another to bring out the best in each of us.
Excellence	We lead in safety, quality, and innovation to create exceptional experiences.
Integrity	We ensure that honesty, equity, and accountability are the cornerstones of everything we do.
Community	We foster meaningful relationships through service excellence and responsible stewardship.

Applications:

Take your career to new heights – submit your application today!

Interested applicants may submit their Cover Letter and Resume quoting Competition #2025-24 by emailing Agilus Work Solutions by **4:00 pm, Friday, November 28th, 2025** at arsenault@agilus.ca.

VAA is located on the homelands of the W̱SÁNEĆ People and as a result, qualified self-identified Indigenous applicants are encouraged to apply and may be given preference during the recruiting and selection process.

VAA values inclusion and accessibility and is committed to providing reasonable accommodation for applicants and employees with disabilities. If reasonable accommodation is needed to take part in the job application or interview process, please contact humanresources@yyj.ca.

Please ensure your application clearly identifies how you meet the education, experience, and knowledge requirements stated in the job description. Applicants must be legally entitled to work in Canada.

We sincerely appreciate the interest of all applicants; however, only those selected for further consideration will be contacted.

*** The Restricted Area Identification Card (RAIC) is a security pass issued by local airport authorities to all non-passengers working in the restricted areas of airports.*