

APPLICANT'S SMALL SCOPE PERMIT LETTER OF ASSURANCE

For Office Use Only

Received By:

Date:

Building Permit # _____

Note: This letter must be submitted before issuance of a **building permit**.

Re: Design and Inspection of Construction

To: The *authority having jurisdiction*
Victoria Airport Authority

Re: _____
Name of Project (Print)

Address Location of Project (Print)

I acknowledge that I am not relying on registered professionals for design or field review of the proposed design. Given the nature and scope of this project I confirm that I have the knowledge and experience or I will retain a person with the knowledge and experience to ensure that the project will meet the "*Applicable Codes and Standards*".

I hereby confirm that all aspects of the design of the project substantially comply with all applicable codes and standards, not including the construction safety aspects.

Applicant

Applicant's Name (Print)

Address (Print)

Phone No.

Email

Name of Agent or Signing Officer if applicable (Print)

Date

Applicant Signature. (If Applicant is a corporation the signature of a signed officer must be given here. If the signature is that of the agent, a copy of the document that appoints the agent must be attached).